

St Joseph's Primary School Eugowra
Annual School Educational and Financial Report
2013



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ABOUT THIS REPORT

St Joseph's Primary School Eugowra is registered by the Board of Studies (NSW) and is part of a system of schools managed by the Catholic Education Office (CEO), Bathurst. The CEO, Bathurst is the 'approved authority' for the Registration System formed under Section 39 of the NSW Education Act 1990.

The Annual School Educational and Financial Report for this year provides the school community with reliable and objective information about school performance measures and policies, as determined by the Minister for Education (NSW) in conjunction with requirements of the Minister for Education, Employment and Workplace Relations.

This Report also outlines information about initiatives and developments of major interest and importance to the school community during the year, and the achievements arising from the implementation of the school's Annual Improvement Plan.

Accordingly, this Report demonstrates accountability to the school community and the CEO, Bathurst.

This Report complements and is supplementary to school newsletters, yearbooks and other regular communications. This report will be available on the school and CEO Websites by 30 June 2014 following its submission to the Board of Studies.

Further information about the school or this report may be obtained by contacting the school on 02 68592485 or by visiting the website at www.stjosephseugowra.catholic.edu.au

PRINCIPAL'S MESSAGE

In 2013 St Joseph's Eugowra had a very successful and rewarding year.

Our Parish Priest Father Laurie Beath, has supported the school throughout the year with the celebration of Mass and liturgies with the school children. Fr Laurie attends assemblies and gatherings which supports our school spiritual development.

The parents and Friends Association financially and morally support the school by fund raising to purchase needed resources for the school and supplying social functions.

The Student Representative Council is very active at St Joseph's School. A student representative is elected from Year 1 – Year 5 with all Year 6 automatically on the Council. The SRC hold fund raising activities and purchase resources when needed.

The Staff at St Joseph's are very dedicated to educating and supporting students of all ability levels.

The Staff work as a team with me to continually strive to improve all facets of St Joseph's School.

The School was appraised midway through 2012 by representatives from the CEO. We had a very successful result and continue to strive to better ourselves. In 2013 we opened with 33 students.

Mrs Catherine Eppelstun

Principal

PARISH PRIEST'S MESSAGE

Our Parish Priest, Father Laurie Beath resides at the Cowra Presbytery and travels to Eugowra and Canowindra Parishes to conduct Mass.

MESSAGE FROM PARENTS and FRIENDS ASSOCIATION OR PARENT REPRESENTATIVE BODY

St Joseph's School has an active Parents and Friends Association (P&F) who support the school by providing funds for additional resources needed at the school, in the classroom and on the playground.

During 2013 the P & F have purchased library and classroom books for Book Week and helped maintain the grounds and play equipment. The P & F held their Annual Easter Street Stall which provided over \$1000.00 for the school and they catered at a Vintage Bike Rally, clearing sales and at the Eugowra Show. The P & F also contributed funds towards bus hire for excursions.

Socially the P & F cater for functions held in the school grounds such as Opening School Mass and BBQ, Book Week celebrations and end of year Assembly and Graduation Mass.

P& F combine with the local Public School to help run and cater for swimming and athletic carnivals.

Our P & F comprises of an executive and various sub-committees as the need arises.

Rachael Martin

STUDENT REPRESENTATIVE'S MESSAGE

To Whom it May Concern

The Student Representative Council at St Joseph's (SRC) is made up of the students from Year 6 and a representative from every class voted by their peers from Year 1 – Year 5.

These students meet monthly with the Principal to discuss needs of the students in the school. These meetings are held formally and minutes are recorded. The President and Secretary present students from both Infants and Primary, who have been voted by the SRC with the All Rounder Trophy at the end of year Prize Giving.

The children do their own fund raising within the school such as crazy hair day, movie nights, raffles and treats days in order to raise money for resources, books and sporting equipment.

Ryan Huckel

President

CATHOLIC IDENTITY

St Joseph's Eugowra is a Catholic School which forms part of the Eugowra/Cudal Parish. It is a place of quality learning and teaching where young people are supported in developing their awareness and acceptance of their personal strengths in the Catholic tradition.

St Joseph's has a rich tradition of prayer and liturgy.

Faith formations for students and staff include: School Masses, Retreats, School Prayer, Sacramental preparation, Christian Living Camp and events that encompass our whole school living our "Mission Statement". These include Assembly, Singing for senior Citizens, Mission Appeals, St Joseph's day and Anzac Day.

Pastoral care is the responsibility of everyone in the school community. Teachers, parents, support and ancillary staff and especially students are just some of the groups who contribute to Pastoral care. They are continually encouraged to act in accordance with Christian Values and be sensitive to the dignity of each person.

Students in Year Two are prepared for the Sacraments of Reconciliation, Year 3 for the Eucharist and Confirmation in Year 6 in collaboration with the parents.

An Opening School Mass is held at the beginning of each school year where our student leaders are inducted and new kindergarten children and their families are welcomed.

Liturgies are held regularly to celebrate Sacramental Celebrations and the Liturgical Year of the Church. The Graduation Mass concludes the year and allows us to celebrate as a School Community.

The Parish Priest, Father Laurie Beath can be contacted at the Cowra Presbytery on 02 63421369

SCHOOL FEATURES

St Joseph's is a small Diocesan Catholic Primary School situated in a rural community in the Central west of NSW. St Joseph's was established in 1182 by the Perthville Sisters of St Joseph to provide Catholic education for the growing community. The school consists of three composite classes: The three classes have been able to form due to State Action Plan for Numeracy and Literacy money, and Low SES National partner money.

This money has enabled the school to employ another teacher to make small classes so that quality Numeracy and Literacy lessons can be taught.

- K, Yr 1
- Yr 2, Yr 3
- Yr 4, Yr 5, Yr 6

The classes are organised this way due to the numbers in each class.

On completing Year 6 the children further their education at local High Schools in Canowindra and Forbes or at Red Bend Catholic College in Forbes.

ENROLMENT POLICIES AND PROFILES

School enrolment details for 2013:

Class	Year Levels	No. Of Students
Infants	K, Yr 1	13
Lower Primary	Yr 2, Yr 3	8
Upper Primary	Yr 4, Yr 5, Yr 6	12
Total		33

Approximately 95% of students who enroll at St Joseph's Primary complete their schooling here.

- The last few years have seen a steady increase in the number of enrolments, 2004: 43, 2005: 41, 2006: 41, 2007: 41, 2008: 48, 2009: 42, 2010: 37, and 2011: 34. But from 2012 our numbers will decrease due to the fact that there are not many children to come to the school.
- The school's facilities are well equipped to handle increases of enrolments in the future.
- The school's Enrolment Policy establishes the school's primary role in providing a Catholic Education to catholic families and therefore gives enrolment preference to parents who are members of the Parish community. Non Catholic students are welcomed if places are available.

- In 2013 the school had 2 Aboriginal students
- Within our enrolment of 33 students there were some Special Needs students who are on Integration Funding
- Out of our 24 families 14 are from farming families or an industry related to the land. It was a challenging year for our families both financially and emotionally.

NATIONAL PARTNERSHIP

In 2012 St Joseph's were notified that due to low Socio-Economic Status (SES) in the Eugowra district, that the school was entitled to join the National Partnership scheme and would receive money over the next three years. During 2013 the money was spent on updating computers, teachers wages (Years 2 & 3), intensive Literacy & Numeracy skills and funding teachers to attend professional development in-services to update their skills and strategies. Additional Support Teacher hours were funded for intense Numeracy and Literacy lessons for Years 2 & 3.

STUDENT ATTENDANCE AND RETENTION

Attendance Rates

This percentage was calculated for 20 school days in May 2013 and lodged with DEEWR. The average student attendance rate at the Catholic Education Office during 2013 for each Year is as follows;

<i>Year Group</i>	<i>Attendance Rate</i>
<i>1</i>	<i>98.3%</i>
<i>2</i>	<i>93.75%</i>
<i>3</i>	<i>95%</i>
<i>4</i>	<i>97.50%</i>
<i>5</i>	<i>95%</i>
<i>6</i>	<i>95%</i>
<i>Whole School</i>	<i>94.92%</i>

There is no problem with chronic absenteeism at St Joseph's. If a child is absent, parents are requested to send in a signed form stating the dates and reasons their child has been absent from school. These notes are filed in the Class Roles.

SCHOOL CURRICULUM

Support is provided for the delivery of high quality education, with all staff knowledgeable about emerging National Curriculum and the National Statements of Learning through the Catholic Education Office, in-services and learning programs.

In-service this year was aimed at English, Technology and also Contemporary Learning. The use of Learning Technologies is embedded in classroom practice to enhance student outcomes.

The school is supported by the Catholic Education Office and The Board of Studies with innovative and proactive approaches to curriculum provision, which responds to the diverse needs of learners.

We strive to ensure the programs are effective, efficient and accountable.

Core curriculum subjects are in line with the Board of Studies requirements and include:

- English
- HSIE
- Creative Arts
- Religious Education
- Science & Technology
- Maths
- PDHPE
- Learning Support Programs e.g. Multilit
- Co-curricular program e.g. dance, drama, ICT, sport
- Community service activities e.g. Nursing Home Visits, Senior Citizens Week

STUDENT PERFORMANCE IN NATIONAL ASSESSMENT PROGRAM IN LITERACY AND NUMERACY (NAPLAN)

Literacy and Numeracy

Students in Years 3 & 5 around Australia sat the NAPLAN Tests in May 2013. Individual student reports were provided in September 2013. Analysis of these results assists the school in planning and is used to support teaching and learning programs.

The test results provide information about student achievements in Literacy and Numeracy. The use of N/A indicates results were not available.

Detail on school performance is provided in the following tables. Band distributions and percentages of students achieving the national minimum standard are outlined separately for Years 3 and 5.

Points to note are:

- In Year 3 students placed in Band 1 are below national minimum standard. Students in band 2 are achieving national minimum standard and students in bands 3 and 4 are “at proficiency”
- In Year 5 students placed in Band 3 are below national minimum standard. Students in band 4 are achieving national minimum standard and students in bands 5 and 6 are “at proficiency”.

Band Distribution (%) - Year 3 and Year 5

		Year 3			Year 5		
		Bands 1 & 2	Bands 3 & 4	Bands 5 & 6	Bands 1 & 2	Bands 3 & 4	Bands 5 & 6
Reading	School	75%	25%	0%	33%	50%	17%
	National	13%	41%	46%	14%	53%	33%
Writing	School	0%	100%	0%	0%	100%	0%
	National	10%	43%	47%	20%	60%	20%
Spelling	School	25%	75%	0%	17%	67%	17%
	National	15%	42%	43%	19%	51%	30%
Grammar & Punctuation	School	0%	50%	50%	50%	33%	17%
	National	12%	37%	51%	16%	51%	33%
Numeracy	School	0%	100%	0%	17%	83%	0%
	National	14%	54%	32%	22%	53%	25%

National Minimum Standards

In 2008 the Commonwealth Government set minimum acceptable standards for Reading, Writing, Spelling, Grammar and punctuation and Numeracy for each grade tested through NAPLAN. These are referred to as “National Minimum Standards” and replace the “National Benchmarks”.

The percentages of students in this school achieving the National Minimum Standards are reported below.

	Reading	Writing	Spelling	Grammar & Punctuation	Numeracy
Year 3	75%	100%	100%	100%	100%
Year 5	100%	100%	83%	67%	100%
Year 7	N/A	N/A	N/A	N/A	N/A
Year 9	N/A	N/A	N/A	N/A	N/A

External Test Results and Analysis

Strengths: Results in the state wide NAPLAN tests for Numeracy and Literacy for Year 3 and Year 5 indicate that students at St Joseph's Primary were above average in some aspects in these areas of the school curriculum, with numbers of students in the top bands in Reading and Numeracy criteria.

Areas for development: analysis of these results indicate that the school in future will need to adapt the school's curriculum in Reading, Spelling, Sentence Types, Paragraphs, writing and Pronouns in English to ensure further above average results.

PROFESSIONAL LEARNING AND TEACHER STANDARDS

Professional learning

St Joseph's primary school has five teaching staff with qualifications of a Bachelor of Teaching or above.

Teacher Standards

The following table sets out the number of teachers on this staff who fall into each of the three categories determined by the Board of Studies:

Teacher Qualifications	Number of Teachers
1.Those having teaching qualifications from a higher education institution within Australia or as recognised within the National Office of Overseas Skills Recognition (AEI-NOOSR) guidelines	5
2. Those having qualifications as a graduate from a higher education institution within Australia or one recognised within the AEI-NOOSR guidelines but lack formal teacher education qualifications	
3. Those not having qualifications as described in 1 or 2 but have relevant successful teaching experience or appropriate knowledge relevant to the teaching context. Such teachers must have been employed: - to 'teach' in NSW before 1 October 2004 (either on a permanent, casual or temporary basis), and - as a 'teacher' during the last five (5) years in a permanent, casual or temporary capacity.	

All staff attend in-services and workshops throughout the year to update their skills and to maintain a high level of teaching.

Professional Learning undertaken by teachers in 2013

- Librarian in-services
- Religious Education in-services
- Art in-services
- Aboriginal conference
- MULTILIT
- Contemporary Learning Stage 1
- Reading to Learn
- Maths in-service
- ICT in-service
- DIBELS
- NAPLAN Writing
- Quicksmart

The average expenditure per teacher was \$1200.00

The total number of days in Professional Learning activities for 2013 were 22.

Teacher Attendance Rate and Retention Rates

Teacher Attendance	99%
Teacher Retention	100%

WORKFORCE COMPOSITION

The staff at St Joseph's consists of 1 Teaching Principal, 1 Teacher (full time), 3 Part Time Teachers, 1 Part time Librarian, 1 Part Time Teachers Support, 2 Part Time Teachers Aides and 1 Full Time Secretary.

	Male	Female	Male Indigenous	Female Indigenous
Principal		x		
Assistant Principal				
Teachers/Coordinator		x		
Teacher Assistants		x		
Librarians		x		
Ancillary Staff	x	x		

SCHOOL POLICIES: STUDENT WELFARE, DISCIPLINE, COMPLAINTS and GRIEVANCES

St Joseph's school has developed a comprehensive Pastoral & Student Welfare Policy based on the Gospel Values of justice and respect for the individual. In this document, the dimensions and features of pastoral care are described. Through our Pastoral Care Policy we seek to care for and nurture all members of this community, we continually strive to promote respect and responsibility in all aspects of school life. The policy focuses upon positive reinforcing behaviours and encouraging a learning environment which is culturally accepting and academically stimulating. It also encourages other forms of positive reinforcement, which will develop values that the school and parents deem worthy. The Pastoral Care Policy is available from the school office.

This Policy was reviewed and updated in 2012.

Student Welfare Policy

St Joseph's school has developed a comprehensive Pastoral and Student Welfare Police based on the Gospel values of justice and respect of the individual. Through our Pastoral Care Policy we seek to care for and nurture all members of this community, we continually strive to promote respect and responsibility in all aspect s of school life. The policy focuses upon positive reinforcing behaviours and encouraging a learning environment which is culturally accepting and academically stimulating. It also encourages other forms of positive reinforcement, which will develop values that the school and parents deem worthy.

The full text of the school Student Welfare Policy may be accessed via the school office.

There were no changes made to the Student Welfare Policy during the year.

Discipline Policy

St Joseph's school strives to provide a Catholic educational environment that nurtures, encourages and challenges children to develop their potential as a unique person.

In order to do this it is necessary to provide a safe and secure environment for each person, where they can satisfy their needs in a way that respects the rights of others, where they can learn to take responsibility for their actions, and where they can feel a sense of belonging. We believe that Pastoral Care and discipline are interrelated.

Discipline is leading, guiding, encouraging and instructing children within a framework of rights, rules, responsibilities, routines and consequences. The principles of restorative Justice are implemented to help manage student behaviour. These principles include: acknowledging the inevitability of conflict and hurt in relationships, working towards healing and repairing the relationship, learning and growing from this experience.

The staff continually monitors this Policy throughout the year.

The school also has an Anti-Bullying Policy and Procedures to address these incidents when they occur.

Corporal punishment is expressly prohibited in this school. The school does not sanction administration of corporal punishment by school persons and non-school persons, including parents, to enforce discipline in the school.

The full text of the school Discipline Policy may be accessed via:

- The School Administration office

This policy was updated and reviewed in 2012

There were no changes made to the Discipline Policy during the year.

Complaints and Grievances Policy

Under normal circumstances complaint and grievances can be directed to:

- The school Principal
- Any other staff member
- The School's Parish Priest or Chaplain
- The Catholic Education Office in Bathurst or Dubbo

Please note that the school's P & F Organisation does not play any official role in the complaints and grievances practices employed in the school.

There were no changes made to the Complaints and Grievances Policy during the year.

Anti-Bullying Policy

St Joseph's Primary School is committed to providing a safe and caring environment that fosters respect for others and does not tolerate bullying.

The full text of the school Anti-bullying Policy may be accessed via the school office.

There were no changes made to the Anti-Bullying Policy during the year.

SCHOOL DETERMINED IMPROVEMENT AND TARGETS 2013

Catholic Life and RE

- Religious education – Sacrament Celebrations, Feast Days and School Masses
- Godly Play resource Boxes
- Catholic Schools Week
- Religious Cycles updated

Learning and Teaching

- KLA Focus – Reading, English, Spelling, Paragraphs and Text Types from NAPLAN results
- Purchased more resources for guided reading
- Reading Magic program implemented for fluency
- Staff attendance of reading Fluency in-service
- Purchased iPads as learning resources and incorporated them into curricular areas
- Reading to Learn
- Contemporary Learning

Management and Administration

- Continuation of Policy Update
- Electronic Banking
- Upgrade the St Joseph's web page
- Electronic version of newsletter
- Extra Administration training

Resources, Finance and Facilities

- Ground maintenance
- Technology – review computer software/hardware, investigate more in-servicing for teachers for the Smart boards. Purchased iPads

SCHOOL DETERMINED IMPROVEMENT TATGETS FOR 2014

Catholic Life and RE

- Religious Education –Feast Days and school Masses, Parish Masses
- Catholic Schools Week
- Retreat for staff
- Christian Living Camp

Learning and Teaching

- KLA Focus – English, Spelling, Paragraphs and Text Types from NAPLAN results
- Staff in-service on Reading Fluency
- Contemporary Learning
- Purchase of iPads and Laptops
- Incorporation of Team Board and iPads into curriculum areas

- Purchase of educational Numeracy and Literacy Programmes to run on new Team Boards and iPads
- In-service on New English Curriculum

Management and Administration

- Reviewing and updating all Policies and Cycles
- Continually updating SAS
- Continually updating and maintaining the Web page

Resources, Finances and Facilities

- Grounds – playground & sports shed working bee, shelving for sports shed, trees to be assessed.
- Technology – purchase Smart boards and iPads, review computer software/hardware, investigate more in-servicing for teachers for the Smart Boards and iPads
- Purchasing new laptops for smart Boards and classroom iPads

INITIATIVES PROMOTING RESPECT AND RESPONSIBILITY

St Joseph's children are continually involved in activities to promote respect and responsibility in the community such as: marching on ANZAC Day, attending public functions on weekends, performing for the elderly during Senior Citizens Week, visiting residents of the local Nursing Home, inviting the community to St Joseph's performances and assemblies and playing an active role in religious celebrations and Masses throughout the year.

Children were involved in painting a mural for the Eugowra Mural's Weekend and performing at the Goimbla Homestead Holdup Anniversary.

PARENT, TEACHER AND STUDENT SATISFACTION

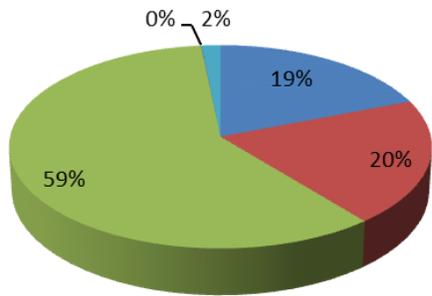
Children, parents and teachers had a very rewarding and satisfying year in 2013.

Children's reports reflected an improvement in their education supported by NAPLAN and standardised test results. Parent teacher interviews enabled the parents to verbally acknowledge their support. Teacher's team moral was at an all time high with support for each other throughout the year.

FINANCIAL STATEMENT (2013)

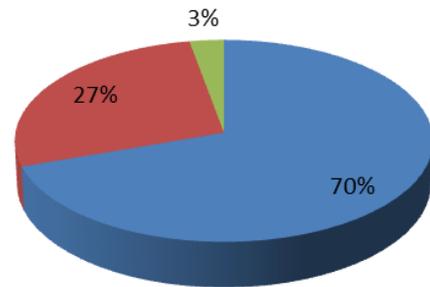
Catholic Schools are accountable for all monies received. Each year, the Catholic Education Office, Bathurst submits to the Commonwealth Government a financial statement on behalf of the 34 primary, Central and Secondary schools. In addition, the financial accounts for each school and for the Catholic Education Office are audited annually.

Income



- Fees and Private Income
- State Recurrent Grants
- Commonwealth Recurrent Grants
- Commonwealth Capital Grants
- Other Capital Income

Expenditure



- Salaries & Employee Expenditure
- Non-Salary Expenditure
- Capital Expenditure